

35. camera, mobiles phones and recording device use

England: EYFS

3.4

We ensure that any photographs or recordings taken of your children in our nursery are only done with prior written permission from each child's parent. This is gained when each child is registered and is updated on a regular basis to ensure that this permission still stands.

We ask for individual permissions for photographs and video recordings for each different use including, use in the child's learning journey, for display purposes, for promotion materials including our nursery website and brochure and to use in the local press. We ensure that parents understand that their child may also be on another photograph, but not as the primary person, that may be used in another child's learning journey.

If a parent is not happy about one or more of these uses then the nursery will respect their wishes and find alternative ways of recording their child's play or learning.

Staff are not permitted to take photographs or recordings of a child on their own cameras, mobiles or other devices and only use those provided by the nursery. The nursery manager will monitor all photographs and recordings to ensure that the parent's wishes are adhered to.

Parents are not permitted to use any recording device or camera (including those on mobile phones) on the nursery premises/nursery events without the prior consent of the manager.

During special events, e.g. Christmas Nativity, Sports Day or leaving party events organised by the setting, parents may wish to take group photographs or videos to document this special occasion. In this case individual permission will be asked for each

child before this event. This will ensure all photographs and videos are taken are in line with parental choice.

Cameras/devices are stored in a locked Office at night and all photographs are deleted regularly.

Internal use only

This policy was adopted on	Signed on behalf of the nursery	Date disseminated to staff	Date for review
5/1/13	Michele Glide	4/2/15	4/2/16
06/11/2015 reviewed	Michele Glide	06/11/2015	06/11/2016
06/11/2016	Michele Glide	06/11/2016	06/11/2017
06/09/2018	Sharon Duell	06/09/2018	06/09/2019
17/02/2021	Sharon Duell	17/02/2021	17/02/2022